



us to proceed with demolition and abatement, and also to secure long-lead subcontractors in the areas of structural steel, general trades, mechanical/HVAC/plumbing, and electrical.

#### 6. SCHEDULED PUBLIC COMMENT ON AGENDA ITEMS

None.

#### 7. FINANCIAL REPORT

Dr. Tom Zeidel, Interim Vice President for Finance & Facilities commented that the college is half way thru the fiscal year and is currently on budget. He also clarified that there was a tax payment recorded in January, which was received in December. Incorporating this payment into his analysis, all is well.

It was moved by Trustee Fought and supported by Trustee Noël that the December 2019 Financial Statement be approved as submitted and certified by Tom Zeidel, Interim Vice President of Finance and Facilities.

AYES: Trustees Fought, Keiswetter (via phone), Millard, Noël, Rasmussen and Shirilla

NAYS: None

#### 8. PRESIDENTS REPORT

President Finley provided an update for each of the following:



## 9. COMMITTEE REPORTS

### **Finance and Facilities Committee**

Trustee Fought, chairman of the Finance & Facilities Committee, reported that the committee met on Tuesday, January 21, 2020. During their meeting it was recommended that the college updates signatories for Financial Documents to reflect Tom Zeidel, as Tom was appointed as interim Vice President for Finance & Facilities of North Central Michigan College on Monday, December 2, 2019.

It was moved by Trustee Fought and supported by Trustee Shirilla that David Hartnett, be removed from all college bank accounts, and Tom Zeidel be added in his place.

AYES: Trustees Fought, Keiswetter (via phone), Millard, Noël, Rasmussen and Shirilla  
NAYS: None

### **Personnel Committee**

Trustee Shirilla, chairman of the Personnel Committee, reported that the committee met earlier today to discuss three personnel recommendations, and he shared details on each as follows:

#### Christy Lyons

The Corporate & Community Education Director position is currently vacant.

A committee consisting of five staff reviewed approximately fifteen applications for the position of full-time Corporate and Community Education Director. This committee and President Finley recommended, Christy Lyons for this position.

As someone who served in a number of capacities for the Petoskey News Review, Christy stood out to the committee as an individual who knows how to run a successful business in our area. This experience will serve her well as the interface between the local businesses and manufacturers, and Corporate & Community Education.

Lyons graduated from the University of Michigan with a Bachelors of Business Administration degree and serves on a number of area boards and committees, including the Petoskey Chamber of Commerce, where sh

It was moved by Trustee Shirilla and supported by Trustee Noël that Christy Lyons be hired for the full-time Corporate & Community Education Director Position at a starting salary of \$75,000/year. Proration of salary to begin the week of February 24, 2020.

AYES: Trustees Fought, Keiswetter (via phone), Millard, Noël, Rasmussen and Shirilla  
NAYS: None

#### Heather Rauenhorst

The Foundation Operations & Event Coordinator position became available as the result of restructuring the current staffing model at the Foundation.

A total of eighteen applications were submitted before the first preference deadline. Of those eighteen applications, five candidates were interviewed by a committee of four staff, and two final candidates were invited back for a second round. This committee and President Finley recommend the hire of Ms. Heather Rauenhorst as the Foundations Operations & Event Coordinator.

Heather has approximately 16 years of experience in the field, including the areas of

10. OLD BUSINESS

None.