

**NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING 4:00 p.m.
Iron Horse Café (Socially Distanced, Face Coverings)
Tuesday, September 22, 2020**

Trustee Millard read the following script prior to the Scheduled Public Meeting:

Good afternoon,

It is Tuesday, September 22, 2020 at 4:00pm. We are going to begin the Regular Meeting of the Board of Trustees as scheduled. This meeting is being conducted in a “socially distanced” manner today per Executive Order of the Governor. Additionally, face coverings are to be worn whenever indoors on campus and for the duration of this meeting.

Thank you for your participation and patience during this meeting. Please know that this meeting will be recorded.

1. CALL TO ORDER

Board Chair, Phil Millard called the meeting to order at 4:00 p.m.

2. ATTENDANCE

PRESENT Trustees Fought,

5. COMMUNICATIONS

President Finley provided updates on the following:

a. Futures for Frontliners

There is an exciting new state scholarship program called Futures for Frontliners. It gives Michiganders who worked in essential industries during the state's COVID-19 shutdown tuition-free access to public community colleges, including North Central Michigan College.

The application process opened in early September, and the scholarship is available to begin classes in January 2021. Director of admission Corey Lansing is serving as North Central's Frontliners liaison with the State of Michigan.

It's projected that as many as 625k individuals will be eligible statewide. We are hoping to see anywhere from 100 to several hundred students choose to participate in this program here at North Central Michigan College.

b. So far, so good: North Central sees steady enrollment despite COVID concerns

On Thursday, September 17, 2020, Steve Zucker from the Petoskey News Review interviewed the College's director of admission Corey Lansing, vice president for student affairs Renee DeYoung, and president of the College Dr. David R. Finley to learn more about the 'ripple effect' of COVID 19 as it related to enrollments.

President Finley shared that enrollments were as expected for fall with roughly 1,750 credit-bearing students enrolling, as ~300 PE audits were shifted to corporate and community education. This has proven to be a very good thing this semester. Not only did we see an increase in more out of district students, students are also taking more credit hours than in the past. Thus, tuition revenue is up roughly 1% from last year's tuition revenue.

Irma joined the call.

President Finley had also commented during the interview that the increase in tuition revenue is particularly good news considering many of the state's 27 other community colleges are reporting drops in enrollment by 5-10 percent, with a few reporting as much as 20 percent declines. He thanked "everybody for that good work".

As stated in the article, vice president of student affairs Renee DeYoung said there were likely many reasons students waited to enroll.

"When it finally came down to the point where we were going to be open. We were going to face-to-face, as well as online and hybrid. They finally came to the decision 'I don't want to take a year off. I don't want to have a gap year. I want to stay with my education,'" she said.

Another interesting thing to note is President Finley asked the dorm students to raise their hands when asked, and he identified roughly a quarter of the students living in the dorms are from outside our four-

orientation videos. You can check out these videos and more in the Student Services playlist on YouTube.

The online orientation video was played for the Board.

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take advantage of this unique opportunity to participate in this stellar online learning program from the comfort of your own home.

9. COMMITTEE REPORTS

a. Bylaws & Policy Committee

Trustee Fought reported that on Tuesday, September 15, 2020, the Bylaws & Policy Committee met to review a Revised Naming Policy.

Revised Naming Policy

Over the past several years, it has been the practice of the College to give its approval on naming
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It was motioned by Trustee Fought and Supported by Trustee Kring that the College, in conjunction with the Foundation, adopt the Building Tomorrow Together capital campaign Recognition Opportunity plan as presented at this meeting of the North Central Michigan College board.

AYES: Trustees Fought, Kring, Keiswetter, Millard, Noël (via phone), and Rasmussen
NAYS: None

c. Personnel Committee

Trustee Kring reported that the Personnel Committee met virtually Tuesday, September 22, 2020 to review a Recommendation to Hire for the Learning Support Services Director position that became vacant with the departure of Emily Bongiovanni on August 7th, 2020.

Recommendation to Hire LSS Director

With a recent departure, amidst a pandemic, the College found itself needing to promptly fill the Director of Learning Support Services.

Fortunately, the interview committee for the LSS position had the opportunity to interview four highly qualified candidates for this vacant position. Of the four, the committee recommended the board consider Rebekah Carpenter for the role of full-time LSS Director.

Rebekah is a graduate of DePauw University with a Bachelor of Art in Psychology. She is also a graduate of Western Michigan University with a Master of Science in Occupational Therapy. As an Occupational Therapist, she has spent the last 22 years advocating for the needs of people with disabilities in home, school and community settings. The majority of these 22 years have been spent in education.

Her role has been to train students, parents, teachers and other school staff on utilizing accommodations and supporting at-risk students in coping with the demands of others and the school environment. One of her main goals in working with students is for them to become self-advocates, efficient at utilizing accommodations that meet their individual learning and employment needs. As the Learning Support Services Director, she would help ensure that all students could benefit from their time at North Central before moving forward into further self-sufficiency in their career or next degree.

It was motioned by Trustee Kring and Supported by Trustee Noël that the Board hire Rebekah Carpenter as the Director of Learning Support Services, at a starting salary of \$62,000 per year, prorated effective Monday, October 12, 2020.

AYES: Trustees Fought, Kring, Keiswetter, Millard, Noël (via phone), and Rasmussen
NAYS: None

d. Curriculum Committee Report

The Curriculum Committee learned of the importance of providing explicit support of our Substantive Change Application to the Higher Learning Commission.

Distance Learning Application

The College applied to the Higher Learning Commission for Distance Learning designation in 2015, and this application was denied. Since 2015, the College has worked in earnest to correct the items identified by the HLC at that time.

Currently the College is in the process of submitting a “Substantive Change Application” to the Higher Learning Commission to extend the approval for Distance Learning from simply “courses” to “programs.”

It was motioned by Trustee Keiswetter and supported by Trustee Fought that the Board supports the College’s application for Distance Learning designation for courses and programs.

AYES: Trustees Fought, Kring, Keiswetter, Millard, Noël (via phone), and Rasmussen
NAYS: None

10. OLD BUSINESS

None.

11. NEW BUSINESS

None.

12. STUDENT SUCCESS

a. Baby Luna/Anatomage Table

President Finley shared that in late 2019, North Central Michigan College was fortunate to receive a pediatric simulator, named Baby Luna. This was yet another generous donation from the Borra Family Foundation.

CAE Healthcare's first tether less and completely wireless infant simulator, Baby Luna, offers a complete range of options for essential training in the care and medical treatment of a neonate in crisis. CAE Luna is remarkably lightweight and realistically represents a baby from birth to 28 days after delivery.

What’s more, our Anatomage Table has been up-graded to a new version allowing remote access to permit usage of the table in a separate in-person or virtual classrooms.

Jim Cousino demonstrated both of these devices. As Dr. Finley stated, superb Faculty and exceptional teaching tools make for well-prepared graduates.

13. UNSCHEDULED PUBLIC COMMENT

None.

14. ADJOURNMENT.

Trustee Millard directed the audience to exit in a socially distanced fashion. There being no further business, it was moved by Trustee Fought and supported by Trustee Rasmussen that the meeting be adjourned at 4:43 p.m.

AYES: Trustees Fought, Kring, Keiswetter, Millard, and Rasmussen
NAYS: None

/S/ Irma Noël, Secretary
/S/ Philip Millard, Chairman